



# BACHELOR'S DEGREE PROGRAM

CALIFORNIA COMMUNITY COLLEGES

**Wednesday, August 14, 2019**

**10:00 a.m. – 11:00 a.m.**

## **Meeting Notes**

**Roll Call:** Antelope Valley, Bakersfield, Cypress, Feather River, Foothill, MiraCosta, Modesto, Rio Hondo, San Diego Mesa, Santa Ana, Shasta, Skyline, West Los Angeles

**Absent:** Santa Monica, Solano

1. Review Minutes—July 17-18, 2019  
No changes
2. Question and Answer with Edgar Cabral from the LAO  
Thursday, August 8, 2019, Njeri forwarded 3 emails from Edgar regarding the process for reviewing baccalaureate degree data for the LAO report.

The three emails included the following information:

- a. Overview of the step-by-step process for reviewing data;
- b. Process and deadline for colleges to submit their own data for the LAO Report.  
Edward recognizes there are several issues with the existing MIS data not being an accurate reflection of the success of some programs. For this reason the colleges have the option of submitting their own data for the LAO report.  
Deadline for submitting alternative data to Edgar: **Wednesday, August 28, 2019**;
- c. Data on enrollment, success, and full-time/part-time status by college for the first two years (separate tabs for 2016-17 and 2017-18);
- d. Definitions used by the Chancellor's Office to pull data;
- e. Spreadsheet comparing the enrollment numbers provided by the LAO in 2017 with the numbers reported in MIS;
- f. Overview of the process for exploring data discrepancies;
- g. Overviews of the BDP special populations flag, SG12—colleges are strongly recommended to use this flag

Colleges were provided an opportunity during the meeting to ask Edgar questions and discuss the information provided in the emails. The key issues discussed include:

- a. Clarification regarding the information that should be included in the calculation of the cost of degree per student. Edgar explained the calculation should be based on the general structure used to support instruction, i.e., the FTE share of faculty member's time for upper division courses
- b. The definition of successful student. Edgar explained successful student consists of students enrolled in upper-division courses, who received a successful grade (A,B,C, or P). Some questions were raised regarding "I" grades and "W" grades. Edgar confirmed W grades should not be counted, and students who were not successful in all upper-division courses attempted should not be counted. For example, if a student took two upper-division courses, and they did not pass one course, they should not be included in the count as a successful student.

The spreadsheet includes unduplicated students, received ABC or P within the academic year.

- c. Edgar reiterated the deadline for colleges to submit alternative data to him is **Wednesday, August 28, 2019**. Future deadlines will be announced at a later time.

Please email Shelly Hess at [shess@sdccd.edu](mailto:shess@sdccd.edu) if you did not receive the three emails from Njeri.

### 3. Other

- a. October Meeting  
Njeri requested agenda items for the October meeting in Palm Desert. The following agenda items were recommended: LAO report, Student Surveys, Legislative Update Discussion. Mike mentioned the hotel rooms are sold out for the CCCAOE. Attendees should plan to book a room at a nearby hotel.
- b. BDP Elections  
Njeri reminded everyone the survey has been distributed to elect members for Chair, Vice Chair, Secretary and Lead Researcher. She inquired if colleges had a preference whether votes should be limited to one per college. Some members indicated they never receive the initial email. After a lengthy discussion it was decided each college would get one vote. Shelly explained the original survey was not designed to collect that information. She said a new survey would be developed and sent out to the distribution listed provided by Njeri.

Note, if your college has not received an email regarding the survey, please check your junk mailbox or spam mailbox. If you did not receive the email, contact Shelly Hess at [shess@sdccd.edu](mailto:shess@sdccd.edu)

- c. Hai reminded everyone he will be sending out the employment survey to graduates. It was decided Hai would send out the link and each college would forward the link to their students. The survey will be sent out at the beginning of September and students will be provided two weeks to respond. There was agreement on the timing since it is being sent to graduates.

Hai asked for recommendations for incentives to offer for responses. Colleges

are encouraged to email their ideas directly to Hai at [hhoang001@sdccd.edu](mailto:hhoang001@sdccd.edu) .

- d. Dolores informed the committee that ASCCC will add a resolution during the November plenary session to overturn their position regarding baccalaureate degrees and provide support for the programs. She encouraged BDP members to ask their Academic Senates to provide support at the local level. She also shared Senator Hill is interested in carrying forward baccalaureate degree legislation.
- e. Mike inquired about the BPD program website, he has resources to develop a website for the group. Njeri said she will look into it.

**Next meeting is scheduled:** September 11, 2019 at 10:00 am.