Wednesday, September 11, 2019

10:00 a.m. – 11:00 a.m.

Meeting Notes

Roll Call: ASCCC, Antelope Valley, Bakersfield, Cypress, Feather River, Foothill, MiraCosta, Rio Hondo, San Diego Mesa, Santa Ana, Santa Monica, Shasta, Skyline, West Los Angeles,

Absent: Modesto

1. Review Minutes August 14, 2019
   No Changes
2. Edgar Cabral shared he has scheduled visits with all fifteen pilot colleges to discuss data for the LAO report. The first visit will be with Solano on Monday, next week there are five visits scheduled with colleges in the Los Angeles area, and the other visits are scheduled through the end of October.

   Edgar reported he has sent 11 of the 15 pilot colleges follow-up questions. He plans to send the remaining colleges follow-up questions within two weeks of their meetings. The questions will help the colleges determine constituents who should be included in the meetings. Additionally, he will finalize the meeting times and locations later today.

   Edgar explained the next step is the subsequent run on demographic on financial aid and demographic data (race ethnicity, gender, etc.) He will submit requests to the CCCCO today. Once the information is provided he will send it through the BDP research list serv along with information regarding how the data was pulled. Once it is determined how students are identified runs will be easier to work through. He will also provide a due date for colleges to submit alternative data. I

   There will be two more MIS data runs. The third and 3rd one will be completed as soon as MIS has all 2018-2019 data.

   Edgar will send out a request to the colleges for enrollment information including

demographic information for the 2018-2019 cohorts, and additional information about applications and admissions to the programs.

Edgar clarified he will use the same process as has in past: ask some questions and have conversations around the data, next level conversation and implications of the data,

He will send out modifications to the instructions. It was noted the deadline for additional data is October 4, 2019.

3. Fiscal Data Report:
Edgar announced he will look at how much our programs cost, how the colleges used their start-up funds, and faculty and staff costs. He explained the Excel spreadsheet will include a financial file as a tab with start-up and costs for every year.

One of the colleges inquired if the data should only include last year or the costs from inception of the program. It was confirmed data includes a tab for every year since the inception of the program.

Another college inquired if the college had an existing associate degree and the equipment for that program is now being used for the BS program should they split the costs between the programs—it is not uncommon to use a formula for depreciation to split costs between programs. Edgar said it is not necessary to include information regarding existing equipment. New equipment purchased should be included within the figure. They recognize we will not have all of the costs. They are interested in the basic components, start-up funding, staff time dedicated to the program. He concluded these conversations can be discussed in more detail during his visit with the college.

4. Employment Survey:

Hai Hoang confirmed he sent out the employment survey. A few colleges have started collecting their data and have sent in their results. He commended them on their progress.

It was agreed upon that one password protected Excel file will be sent out with student information from all of the colleges. If a college has a more restrictive policy regarding student information they should contact Hai. Additionally, colleges should email Hai at hhoang001@sdccd.edu if they have additional questions.

5. Shelly Hess shared the results of the BDP election:

Chair: Tie

Vice Chair: Tina Recalde

Secretary: Shelly Hess

Lead Researcher : Hai Hoang

Shelly explained there was a tie for BDP chair, with the CCCCO vote it was 8-8. She asked the BDP members how they would like to proceed regarding the tie. Njeri Griffin recommended sending out a new poll. The members agreed. Shelly said she would send out a new poll.

6. Njeri asked the members if there were any additional agenda items to be included on the agenda for the October 15-16, meeting. No additional items were recommended. The members asked if there will be a zoom option for those who are not able to attend. Mike explained they will need to confirm with CCCAOE. He is still waiting for confirmation for a room. Once a room is identified we will know the cost associated with it, including projector set up, lunch on Tuesday, coffee and light breakfast Wednesday morning.

   The meeting was adjourned at 11:00