## Steering Committee Meeting Notes
January 20, 2021
10:00a.m.–11:00 a.m.

Roll Call

ASCCC, CCCCO, Antelope Valley, Bakersfield, Cypress, Feather River, Foothill, Modesto, Rio Hondo, San Diego Mesa, Santa Ana, Santa Monica, Shasta, Skyline, Solano, West Los Angeles

Absent: CCCCIO, MiraCosta

1. Review of minutes: December

2. Welcome CEO Representatives (Mike Slavich)
   Mike Slavich welcomed two new members:  Jim Limbaugh, President of West Los Angeles College and Celia Esposito-Noy, President of Solano College.  President Limbaugh and President Esposito-Noy both expressed their excitement to serve on the committee.

3. ASCCC Update (Cheryl Aschenbach)
   No report.  Aschenbach said the ASCCC is waiting for legislation—they plan to help support ending the pilot phase and the expansion of baccalaureate degrees.

4. CCCCIO Update

   No report

5. CCCCO Update

   No update

6. CCCCO Funds
   Njeri Griffin reported she and Kevin are in the process of scheduling a meeting with Dean, Raul Arambula and Vice Chancellor, Aisha Lowe to discuss the recommendations from the committee to spend the additional funds ($36,000).  She said everyone is aware of the timeline and the goal is to spend the funds by the end of March or sooner. If needed the timeline may be adjusted. Additionally, once the project is approved the paperwork will be completed in a timely manner.

7. Website Update: BDPCCC

a. Minutes and Agendas

Mike Slavich reported the website is up and running with links and content. It was agreed to add minutes and agendas for public view. If needed a password may be added later. The Committee also requested to have a connection on the CCCCO website to illustrate the connection and support for the programs. This will help demonstrate CCCCO support for the new legislation for baccalaureate degrees. Mike Slavich will work with Njeri Griffin to have a add a link for the BDP on the the CCCCO website.

Constance Carroll sent out a request to the 15 colleges to send 5 student and 5 employer testimonials for their programs to her and her assistant, Margaret Lamb. Celia Esposito, Solano College, encouraged everyone to submit testimonials because they help build a compelling case for the value of our programs.

Members were encouraged to cc: Shelly Hess, she will coordinate adding them to the website.

Tina Recalde, Mesa College, will bring up additional information during legislative update. She added the contact information for Chancellor Carroll and Margaret Lamb in the chat:

ccarroll@sdccd.edu  and mlamb@sdccd.edu ; cc: shess@sdccd.edu

It was agreed we should coordinate and the information is consistent on Chancellor Carroll's website, the CCCCO website, and the BDP website.

8. Building the Pipeline

It was announced that an email was sent out to the workgroup requesting Articulation Officers to enter all of the upper division general education courses offered at their college and whether they will be offered online whenever we back to a somewhat normal schedule. Jacky Rangel, Cypress College, will touch base with Elizabeth Ramirez, Rio Hondo College.

9. BDP Data Collection Plan (Hai Hoang)

Data and update on Research project

- Hai Hoang, Mesa College, shared they are collecting data from the CCCCO to be used as basic baseline data. They will ask the colleges to verify the information as there are some ongoing issues with MIS data. A long-term goal is to work together to improve MIS BDP data. It was agreed, MIS data should be accurate.
- Hai Hoang, Mesa College, reported he will collect data from the research offices for two-year graduates, three year-graduates, and over one year: for example, 16-18; 16-19, 16-19. He will also request basic demographic data.
- Once the data is collected Hai will send it to the CCCCO. He will work with them on a process to update and reconcile their records.

Cohort/Non-Cohort Programs

Cohort programs and non-cohort programs were discussed during the last meeting.  One recommendation is to combine the timelines of both programs—include students who enroll in/complete upper division courses in the fall or spring.

It was discussed that faculty data may not match. There may be a difference in definitions. For example,  faculty may not include a student get a W because they do not see them as their student.

Celia Esposito said they also have a part-time program with full-time cohorts and part-time cohorts.

Discussion continued regarding the definition of cohorts.  Members asked about the commitment from the CCCCO.  Mike Slavich explained when we started the process Pam Walker was our CCCCO champion.  This initiative has not transitioned with the changes in leadership since Pam retired.

Njeri Griffin reported lower division courses are not counted because the legislation has very specific reporting requirements.

Tina Recalde mentioned another challenge is the definition of cohort does not include part-time students.

Russell Reid, Feather River College, shared their model is very similar to an AG 4-year college. Students complete an internship as part of the degree requirement. They also have students finishing up in the summer or students who are missing 1-2 classes.

Dawn McKenna reported Santa Ana college count the spring and the fall as two separate cohorts, but they report on the data for that academic year.  She said they have a number of students who graduated on time and they add another column for students who graduated with the subsequent cohorts.  For example, they may start 50 students, maybe 47 graduated, but maybe three students who graduated with this cohort that were supposed to graduate with another cohort. This would give them a 100% graduation rate, but it's not completely accurate because they gained three students who weren't able to graduate on time.

Hai Hoang agreed they should have full-time and part-time cohorts.

Antelope, Bakersfield, Rio Hondo, Feather River, West LA, and Cypress have part-time options

Members asked if it would be possible to track students individually because there are  so many patterns with students because of their unique circumstances.

Tina Recalde said we need to be careful how we are defining full-time and part-time students.  She said external accreditation is a good example.

I think the intention, at least for me was a two-year program. If a student was full time and ready for all the upper division.

Mike Slavich explained when Rio Hondo originally completed the baccalaureate degree application

they designed their program as a 2-year program.  We know that the average a student takes six years on community college campus. For the baccalaureate degree program if a student was prepared and ready to take their all their upper division they could finish within four semesters and maybe a summer in between.

Hai said we need to look at the MIS cohort definition and the LAO definition.  It was also recommended we look at CSU as a model.

Santa Ana College reported they use the model from outside accreditation—those who graduated on-time.

Cypress reported their Funeral Service program schedules it so that students can attend and complete within 4 semesters. However, many of their associate degree and bachelor's degree students are working too many hours right now to attend full time.

Foothill reported they have two tracks to get a dental hygiene BS degree.  Entry-level is full time and the Online completion program is part time because the students are working as dental hygienists while finishing their degree.

Hai Hoang said there is a lot of discussion, how to collect data.  Looking at part-time, the graduation rate, estimate for our students. This is why we need to collect our own data.

10. Legislative Update (Tina Recalde)

    Tina reminded members to send testimonials to Chancellor Carroll and Margaret Lamb.

11. Update ACCJC Policy on Accreditation of Baccalaureate Degrees (2nd Reading January 13, 2021)

    Shelly Hess reported ACCJC approved the revision to their Policy on Accreditation of Baccalaureate Degrees.  She said the revision allows for the expansion of baccalaureate degrees.

12. [Distribution List](#)  and BDP Organization Chart (Mike Slavich/Shelly Hess)
    Hold for next meeting

13. BDP Steering Committee

    Mike Slavich reported we should add an Articulation Officer to the BPD Steering Committee—Elizabeth Rameriz was recommended.

14. Community College Baccalaureate Degree Association Conference (Tuesdays and Wednesdays March 16-24, 2021)

    Carmen Dones said she is planning to present. Last year they had a pre-Conference session.  She will check to see if they are going to have it again this year.

    Skyline is planning to present.  Ray Hernandez said they are planning to present open up for additional Baccalaureate Degrees—Pathways to Equity, Access, and Prosperity. He will send out an

email if anyone is interested in presenting with them.  Bakersfield announced they would like to participate

15. Other

Mike said he is happy to have 2 presidents attend the meetings—their presence will help us.

Adjourn:
Anthony Cordova moved to adjourn.

Holly Jagielinski seconded the motion.

Future meetings: Third Wednesday at 10:00 am

March 17, 2021
April 14, 2021
May 19, 2021
June 16, 2021
July 21, 2021

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/153672480  Or iPhone one-tap (US Toll):  +16699006833,153672480#  or +16468769923,153672480#    Or Telephone: Dial:  +1 669 900 6833 (US Toll);  +1 646 876 9923 (US Toll)

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