



CALIFORNIA COMMUNITY COLLEGES

BACHELOR'S DEGREE PROGRAMS

Steering Committee Meeting Notes

February 17, 2021

10:00a.m.–11:00 a.m.

Roll Call

ASCCC, CCCCIO, Antelope Valley, Bakersfield, Cypress, MiraCosta, Modesto, Rio Hondo, San Diego Mesa, Santa Ana, Santa Monica, Shasta, Skyline, West Los Angeles

Absent: CCCCIO, Feather River, Foothill, Solano

1. CCCCIO Funds (Mike Slavich, guest—Aisha Lowe)

Mike Slavich welcomed Aisha Lowe to the meeting. Njeri Griffiin explained Aisha joined the meeting to discuss the request to spend the CCCCIO funds on BDP research.

Aisha Lowe said she is excited about the evaluation plan and is supportive. She wants to make sure we spend public funds appropriately. Her primary concern is the optics of a perceived conflict of interest. We are paying employees of the community colleges with the funds to do the work. She wants to flag for everyone regarding how we will actually hire. She recommends an external entity to help us engage in the research and evaluation. Her main goal is to avoid any perceived conflict of interest and how we're paying for this evaluation. She highly recommends an external entity or consultant.

Mike Slavich explained hiring a community college researcher would be like paying them overtime. If we go through a grant process this type of research would fall within the guidelines of allowable expenditures. We are requesting to compensate researchers to go over and above their time at the campus.

Aisha Lowe asked if the researchers would be employed at the same college.

Mike Slavich confirmed they would not be from the same college or district.

Aisha Lowe responded it would be not be appropriate to contract with one of the colleges or a particular district—they would serve as the evaluators for the program. The CCCCIO does not want the money going to specific individuals. If the money is going directly to a California community college employee, we to contract though a district or through a college.

Mike Slavich confirmed that was the original plan, Rio Hondo would serve as the fiscal agent. The consultant would be board approved based on the workplan and the outcomes.

Aisha Lowe said Mike's explanation was helpful. As long as we have a contract, work within the plan and budget, we may move forward.

2. Review of minutes: January
Cheryl Aschenbach, ASCCC, moved to approve the minutes.

Anthony Cordova, Bakersfield College, seconded the motion.

3. ASCCC Update (Cheryl Aschenbach)
Cheryl Aschenbach reported the Senate continues its regular work, they are waiting for the new legislation. They look forward to providing advocacy on the baccalaureate programs. Additionally, they are virtually doing advocacy next week.

Bonnie Hunt, Modesto Junior College, inquired about the new CSU GE Area F requirement.

Cheryl Aschenbach referenced a memo sent out from the CCCCCO. She said it provides implementation guidance for the colleges.

4. CCCCCIO Update (Jennifer Zellet)
No report
5. CEO Update (Jim Limbaugh)
No report
6. CCCCCO Update (Njeri Griffin/Kevin Lovelace)
No report
7. Website Update: [BDPCCC](#)

Mike Slavich reminded members request for testimonials came through the presidents. The testimonials will help convey the positive outcomes of the BDP: they provide great career and good wages, little debt, and meets employer demand.

Action:

Send five student and five employer to letters to: Chancellor Carroll - ccarroll@sdccd.edu and cc: mlamb@sdccd.edu; shess@sdccd.edu

Anthony Cordova, Bakersfield College, asked if we would create a BDP You Tube Channel

Mike shared Rio Hondo purchased a 3D camera for their labs, this may be a useful tool.

8. Building the Pipeline (Estella Narrie)
Elizabeth Ramirez, Rio Hondo College, reported she sent out an email reminder to the AOs with step-by-step instructions to input upper division GE on the Google Sheet:
<https://drive.google.com/drive/folders/17uvLDvKP3dJBQNCPJ7kAIVM0TtbrFR7->

9. BDP Data Collection Plan (Hai Hoang)

Hai Hoang reported the following:

- A. There are still issues with SDCCD emails—SAC and Bakersfield are not receiving his emails.
- B. Research continues regarding a common definition for “cohort.” The CSU definition was recommended during the last meeting. Hai reviewed their model and discovered they also use cohort. They have some certain special spring admits, but they only include students who begin in the fall. He has not been about to find additional information in their data element dictionary.

Ray Hernandez asked if the model mirrors the CSU. Hai said they do not have a clear definition.

It was also noted that accrediting bodies—count a “W”.

- C. Research also continues regarding part time students. There are many different definitions and scenarios including:
 - a. official part-time track,
 - b. do not require students to be full-time for 2 years
 - c. require students to be full-time
 - d. require students to be full-time but there are unusual circumstances that prevent them from continuing taking full-time
 - e. Financial aid definition vs. “regular” definition
 - i. < 24 units/year (does summer count?)
 - ii. < 48 units after 2 years (upper vs. lower?)
 - iii. [CSU](#): students enrolled in less than 12 units in their first enrolled term
- D. Our [recommendations](#)

After discussing different ways of tracking and measuring outcomes of our BDP students, the researchers made the decisions on the following items:

- a. Cohort vs. non-cohort:

We will continue tracking students using “cohort” (see definition below), which starts every Fall. Students who start in Spring will be considered a part of the Fall cohort in the same calendar year.

 - *Cohort Program: Programs that have a fixed annual start date for their BDPs, which is the fall semester. This means the expected graduation date is also fixed, which is spring semester two years later.*
 - *Non-cohort Program: Programs that do not have a fixed annual start date for their BDPs. This means students*

b. Capturing student outcomes:

We will assume all students are full-time, and we will capture the graduation count (and demographics) at 2-year mark and at 3-year mark.

To account for part-time students, we will create a flag for “part-time.” Colleges will receive a flag for “part-time” if they have an official part-time track or if they do not require students to be full-time. Colleges will come up with their own definition of part-time and we will keep a record of all the definitions. Note that the number of graduates in 2-year and 3-year is also an index of part-time students.

Cohort Count: Unduplicated count of students who first enrolled in an upper division course and received a valid grade (A, B, C, D, F, I, P, W)

- E. Update on MIS and from VC of Research and Data

Valerie mentioned that the Chancellor’s Office would be happy to provide resources to develop remedies to the problems at the system level. Valerie asked us to investigate the problems using the model to identify BDP students:

| | Who implicated locally? | Proposed local solution | Proposed system solution |
|------------------------------|--------------------------------|--------------------------------|---------------------------------|
| Defining BDP students | | | |
| Flagging BDP students in MIS | | | |

- F. Employment Survey

Hai shared the the survey. There were a recommendations for changes including:

- Question 2: List the BDP Colleges on a drop-down list;
 - Question 4: Revised “Unemployed” response to “Unemployed, but seeking employment;
 - Question 8: Allow people to report their annual salary in dollars;
 - Question 16: add additional response: “I am supplementing the income from my primary job;”
 - Question 17: Add “Please tell is about your self-employment;”
 - Question 18: Add “How closely related is to your self-employment to your field of study?”
- G. Hai requested a volunteer to help out with the analysis of the employer survey data.
- H. Approve Data Collection Model

Ray Hernandez, Skyline College, made a motion to approve the research plan as it was presented.
 Jeff Gordon, Santa Monica College, seconded the motion.

Motion carried, the research plan was approved

10. Legislative Update (Tina Recalde)

Tina Recalde reminded everyone to send student and employer testimonials

11. [Distribution List](#) and BDP Organization Chart (Mike Slavich/Shelly Hess)

Updates were made to the BDP Steering Committee list.

12. Community College Baccalaureate Degree Association Conference (Tuesdays and Wednesdays March 16-24, 2021)

Ray Hernandez, Skyline College, shared he contacted Angela from the CCBA and she said she would love to have us. The theme is a Focus on equity. Washington is presenting preliminary data—with a focus on the equity mindset.

Carmen Dones, West LA College, shared she submitted presentation proposal for the conference.

13. Other

Hai Hoang, Mesa College, shared the Employment Survey PDF in the chat. He is looking for volunteers to help out with the analysis.

Motion to Adjourn

Anthony Cordova, Bakersfield College, motioned to adjourn the meeting at 10:08 a.m.

Jeff Gordon, Santa Monica College, seconded the motion. The meeting was adjourned at 10:08 a.m.

Future meetings: Third Wednesday at 10:00 am

March 17, 2021

April 14, 2021

May 19, 2021

June 16, 2021

July 21, 2021

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/153672480> Or iPhone one-tap (US Toll): +16699006833,153672480# or +16468769923,153672480# Or Telephone: Dial: +1 669 900 6833 (US Toll); +1 646 876 9923 (US Toll)

Meeting ID: 153 672 480

International numbers available: <https://cccconfer.zoom.us/j/153672480> Or Skype for Business (Lync): SIP:153672480@lync.zoom.us